

PROJECT/ACTIVITY PLAN WORKSHEET

PROJECT: .....

DATE: ..... PROJECT FALLS UNDER OUR ETS # .....

PEOPLE TO ENGAGE: ..... GOALS: .....  
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KEY TASKS:	<input type="checkbox"/>	.....	DUE:	.....
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NOTES: .....  
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FINANCIALS: .....  
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TEAM KUDOS: .....  
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OUTCOMES: .....  
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PEOPLE TO ENGAGE: ..... GOALS: .....

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KEY TASKS: ☐ ..... DUE: .....

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NOTES: .....

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TEAM KUDOS:

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FINANCIALS: .....

OUTCOMES:

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