**CavernFest**

**Volunteer Coordinator- Linda Dodd**

*Please give all volunteers a red raffle ticket when they check in, this will be good for one meal at the Delta booth on Canyon Street by the courthouse Gazebo. Food will be served from 11-2pm & 5-7pm*

*There will also be a box of CavernFest t shirts, one for every volunteer until the sizes run out, if they could change and wear them for their time at the event that would be great! They can do so in the MainStreet office bathroom.*

**6am-8am: Vendor Load in / set up assistance**

**7am: Day of event signage setup**

**7am-9am: Food Court set up**

**Water / Ice Runners**

**Activities Assistance**

* Cornhole / Volleyball Tournament
* Bounce house / inflatables

**Parking Attendants**

* “Guarding” lots that are for vendors, staff, MainStreet businesses etc.
* Keeping parking lot by the tour buses secure & making sure the space is available during load in/ load out times

**Crossing guards**

* *Carlsbad Heights & Downtown Clubs*

**Food Court (wipe down tables, sweep floors/pick up trash)**

**Lowes Cool Off Lounge (NO food allowed on turf)**

**Trash Pick-Up**

* **Entire event space (courthouse lawn, Canyon St where vendors are, sidewalks)**
* **emptying overflowing bins into larger roll off (located in alley on Mermod St by Hall Machinery)**
* **People over 21 to help with clean up / table wipe down in the Beer Gardens (VIP and Milton’s)**

**6-8pm: Vendor load out**

**11pm: Event end / Clean up**