

New Mexico MainStreet Service Request Form



Urban Design & Planning

This is an application to receive urban design & planning assistance from the New Mexico MainStreet Program.

Each box checked represents an individual technical assistance consultation, some of which may require multiple site visits. Annual technical assistance may be requested in each of the MainStreet Points once per fiscal year (July 1 - June 30). The organization should have a selection process in place to choose the appropriate training(s), workshops, or on-site consultations that will result in constructive planning and/or positive, visible changes occurring in the MainStreet district. NOTE: Our professional consultant staff is often already booked 6-8 weeks in advance.

WORK PLAN

YES NO

Does this request relate to a project on your organization's annual work plan?

checkbox checkbox

If yes, please attach a copy of the relevant page(s) of your work plan. If no, please provide a justification for requesting services that are not on your work plan.

OTHER PLANNING DOCUMENTS

Identify any other planning documents to which this request relates:

- checkbox Downtown Master Plan checkbox BBER checkbox Resource Team Report
checkbox DPAC checkbox Annual Assessment

Please attach a copy of the relevant page(s) from each of the document(s) checked above.

Check the appropriate category of assistance that you require.

URBAN DESIGN & PLANNING TRAINING

- checkbox Design Committee Training
checkbox Design Committee Work Plans
checkbox Intro to Context Sensitive Design

- checkbox Cultural, Arts & Entertainment District Plan
checkbox Metropolitan Redevelopment Area (MRA)
checkbox Technical Assistance for Planning and Development of RFPs

- checkbox Livability Guidelines
checkbox Parking & Transportation Enhancements
checkbox Pedestrian Enhancements
checkbox Plazas & Town Square Redevelopment
checkbox Traffic Calming Strategies
checkbox Design Planning Assistance Center (DPAC) followup

PLANNING

- checkbox Downtown Master Plan
checkbox Downtown Strategic Plan

STREETS & COMMERCIAL CENTERS

- checkbox Bicycling Enhancements
checkbox Infill Redevelopment

NAME OF ORGANIZATION

MainStreet Organization Name \_\_\_\_\_ Date \_\_\_\_\_

CRITERIA

The New Mexico MainStreet Program offers urban design & planning development assistance to spur economic revitalization in the heart of the community, by contributing to increased interest, activity and commerce on Main Street. Please indicate how this assistance will aid that effort.

TIME FRAME

Please indicate when you would like the assistance to take place. \_\_\_\_\_

ADDITIONAL COMMENTS

SIGNATURES

MainStreet Manager

MainStreet Board President

Design Committee Chair

City Administrator (if public property)

Property owner (if private property)

PLEASE RETURN THIS FORM TO: (MAKE COPIES AS NEEDED)

Economic Development Department
New Mexico MainStreet Program Director

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1100 St. Francis Drive

Santa Fe, NM 87505-4147
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