

Committee Chair Certification Form



New Mexico MainStreet Committee Chair Certification

Volunteer Name: _____

I AM REQUESTING COMMITTEE CHAIR CERTIFICATION IN THE FOLLOWING POINT OF THE MAIN STREET FOUR-POINT APPROACH™:

- Organization
 Design
 Promotion
 Economic Positioning

I HEREBY FORMALLY NOTIFY NEW MEXICO MAINSTREET THAT I HAVE COMPLETED THE FOLLOWING TWO SESSIONS REQUIRED FOR NMMS COMMITTEE CHAIR CERTIFICATION:

One NMMS Basic Training on:

 Organization Design Promotion Economic Positioning

 _____ (list approximate date & location)

One NMMS Four-Point Institute on:

 Organization Design Promotion Economic Positioning

 _____ (list approximate date & location)

I understand that New Mexico MainStreet will confirm my attendance at each of the above sessions in their entirety as a prerequisite for my Committee Chair Certification. I further understand that my request for Committee Chair Certification will not automatically result in my achieving my Certification if NMMS determines that I have not fulfilled all of the above requirements.

Signature of Volunteer: _____ Date: _____

Signature of MainStreet Manager: _____ Date: _____

**This form must be submitted to the Director of the New Mexico MainStreet Program.
Forms may be mailed or faxed to the attention of the Director:**

Completed forms may be submitted at any time during the year, but volunteers must submit Certification Requests **no later than May 15** annually in order to have their Certification recognized at the New Mexico MainStreet annual meeting and awards ceremony.

PLEASE RETURN THIS FORM TO: (MAKE COPIES AS NEEDED)

Economic Development Department Joseph M. Montoya Building Santa Fe, NM 87505-4147
 New Mexico MainStreet Program Director 1100 St. Francis Drive Fax: (505) 827-0407

New Mexico Economic Development Department